

July 21, 2020



Dear LOG Preschool Families,

We are excited and ready to kick off the 2020-2021 school year! Our Preschool Board understands that there are many questions and concerns regarding COVID-19 and returning to school. We hope that the following COVID-19 Plans and Procedures document will answer those questions and concerns (see attached document).

Here are a few highlights of the safety procedures that we will be implementing:

- Delaying start of school to September (see attached calendar).
- Electrostatic Cleaning: LOG Preschool is purchasing an electrostatic cleaner and will ensure that this is done daily throughout the Preschool building.
- Face Shields: LOG Preschool is purchasing face shields for all staff to wear when within 6 feet of others (adults or students).
- Updated Drop off and Pick up procedures to ensure we are limiting the number of individuals inside of our sanitized building.
- Daily temperature checks.
- Designated sick room.

We continue to monitor and update our policies and procedures based on requirements and recommendations from the Texas Department of Health and Human Services, Child Care Licensing, Centers for Disease Control and Prevention (CDC), and state/local health experts.

As you know the COVID-19 situation is fluid and ever changing, therefore, the LOG Preschool needs your full cooperation with these policies and procedures to keep everyone, including yourself, safe and healthy. We ask for your extra grace and patience as we navigate this together.

If you have questions, please contact us at preschool@log.org.

Grace and Peace to you,

Brandy Simmons

Brandy Simmons
Director of Preschool Ministry

Attachment: COVID-19 Plans and Procedures Document

LAMB OF GOD LUTHERAN CHURCH

PRESCHOOL MINISTRY

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LOG Preschool will implement several health and safety measures to maintain safe learning environments for students and staff. These procedures are based on the guidance of the Texas Education Agency, Governor Greg Abbott's Coronavirus Medical Advisory Team, and other leading health agencies. Please be aware that all content detailed in this document is subject to change because of the evolving nature of the COVID-19 pandemic and related guidance.

Calendar & Scheduling Updates

- a. Later School Year Start
- b. Virtual Parent Orientation
- c. Staggered Meet the Teacher Times
- d. Expanded Drop-off and Pick-up Times

Health Protocols

- a. Face Coverings
- b. Screening for Students and Staff
- c. Screening for Parents and Visitors
- d. Social Distancing Plans

Facility Safety Measures

- a. Visitor-Free Campuses
- b. Facility Health Updates

COVID-19 Positive Test Response

- a. Response Plan
- b. Return to School from Positive Case
- c. COVID-19 Symptoms for Screening

Calendar & Scheduling Updates

To best serve students and families, the 2020-21 calendar has been modified to begin later than originally planned. The 2020-21 student school year will now begin on Thursday/Friday, September 10/11, 2020 and end on Wednesday/Thursday, May 19/20, 2021. Parent Orientation will be conducted virtually and Meet the Teacher schedule will be expanded to promote social distancing. Additionally, the school calendar may be revised once the LISD calendar is finalized.

To help maintain social distancing, drop-off and pick-up times have been expanded. At drop-off, doors will be unlocked from 8:25am - 9:00am. Anyone arriving after 9:00am must enter at the Preschool Office Entrance at the back of the building. Upon arrival all students will have a temperature check with a no-touch infrared thermometer and will be escorted to the classroom by a member of the preschool staff.

Pick-up times are 12:15pm - 12:30pm and 1:45pm - 2:00pm. Each class will be assigned specific entrances for drop-off and pick-up to minimize congestion. Parents should always exercise social distancing.



Health Protocols

Because of the ongoing COVID-19 pandemic, health protocols will remain a priority for the 2020-21 school year for both students and staff. While LOG Preschool believes the school environment must remain as traditional as possible, modifications will be made for the safety of our students, families and staff. Decisions regarding health procedures will follow guidance from the county, state and our licensing agency.

- **Face Coverings**

Guidelines for when face coverings should be worn are subject to change based on potential Texas Education Agency guidance. Currently, Face coverings must be worn by anyone aged 10 or older in accordance with any county or state orders to prevent the potential spread of COVID-19. This includes parents while dropping off or picking up.

- **Screening for Students and Staff**

All students and staff should self-screen for symptoms, and anyone exhibiting symptoms of COVID-19 should not come to Lamb of God Preschool/Church. Staff will be required to self-screen for COVID-19 symptoms prior to reporting to work each day and will have a temperature check with a no-touch infrared thermometer upon arrival. Parent and guardians are expected to screen their students for COVID-19 symptoms each day prior to sending their students to school. All students will have a temperature check with a no-touch infrared thermometer upon arrival each day. Teachers will monitor students and refer to the preschool office if symptoms are present.

- **Screening for Parents and Visitors**

All visitors are required to self-screen for COVID-19 symptoms. Parents and preschool staff will maintain physical distancing during drop-off, pick-up or additional meetings as necessary.

- **Social Distancing Plans**

Whenever possible, students, staff and anyone on campus will maintain distances of 6 feet. Visual markers will be installed in common areas as a reminder of social distancing requirements. Classes will maintain distancing from other classes during Chapel, Recess, and all other Specials during the school day.



Facility Safety Measures

LOG Preschool Ministry will implement new safety measures to limit the amount of people on campus and protect those who are in attendance. Only students and Lamb of God staff members will be allowed on campus during the school day except for special circumstances.

- **Visitor-Free Campuses**

Visitors are discouraged to limit the amount of potential exposure to COVID-19. Only 1 parent or caregiver will be allowed to enter the designated drop-off and pick-up zones. This procedure is not permanent and is being implemented because of the ongoing pandemic. Families will still be able to contact the Preschool via phone or email to provide information relating to their children.

- **Facility Health Updates**

- Hand-sanitizing stations will be available throughout the preschool.
- We will increase daily cleanings of classrooms, restrooms and common areas using CDC recommended solutions.
- Electrostatic disinfectant sprayers will be used to clean the campus daily.
- Increased signage and awareness campaigns will be added throughout the school reminding students and staff of social distancing procedures.

COVID-19 Positive Test Response

When a case of COVID-19 is verified by a positive test, the students and staff of the appropriate classroom will be notified of the result. No information will be provided regarding the identity of the individual who tested positive to protect an individual's privacy. Areas where individuals who tested positive had prolonged access will be cleaned before others are allowed to return. Specific steps for positive test results can be seen below.

- **Response Plan**

When a student has displayed symptoms of COVID-19, the office will provide an assessment to determine if and when a student needs to be sent home. Students who are ill will be separated from their peers and should be picked up within 30 minutes from the time the campus contacted the student's parent/guardian. Other students will be removed from the classroom and taken to an alternate location on campus (go on a walk outside, move to a different classroom, etc.) so that the classroom can be disinfected. Communication will be provided to the parents of students who come in contact with a COVID-19 positive student or staff member.

Staff members displaying COVID-19 symptoms will follow protocols including isolation from students and other staff members.

The details in this document are subject to change as directives are provided by governing authorities and/or health officials or as environmental conditions change. Students and staff who have tested positive for COVID-19 will be required to submit a letter of good health from a physician's office prior to returning to school.



- **Return to School from Positive Case**

Any teacher, staff member or student returning from quarantine or a positive case of COVID-19 should meet the conditions listed below following self-isolation.

In the case of an individual who was diagnosed with COVID-19, the individual may return to school/program when all three of the following criteria are met:

1. At least three days (72 hours) have passed since recovery (resolution of fever without the use of fever reducing medications).
2. The individual has improvement in symptoms (e.g., cough, shortness of breath).
3. At least ten days have passed since symptoms first appeared.

In the case of an individual who has symptoms that could be COVID-19 and does not get evaluated by a medical professional or tested for COVID-19:

The individual is assumed to have COVID-19, and the individual may not return to work until the individual has completed the same three-step criteria listed above.

Any student, teacher, or staff member living in close contact for an extended period with someone who experiences any of the symptoms of COVID-19 should contact their health care provider to seek guidance.

- **COVID-19 Symptoms for Screening**

Cough

Shortness of breath or difficulty breathing

Chills

Repeated shaking with chills

Muscle pain

Headache

Sore throat

Loss of taste or smell

Diarrhea

A temperature greater than or equal to 100.0 degrees Fahrenheit

Known close contact with a person who is lab confirmed to have COVID-19