

Lamb of God Lutheran Church  
Church Ministry Council  
Agenda – June 15, 2020

Call Meeting to Order	Doug Janeway
Opening Prayer/Devotion	Pastor Settle
Review/Approve Previous Meeting Minutes	Patti Hawkins

**TAKE TEN**

- How did you **SEE** God at work in your life?
- What has God been teaching you in **HIS WORD**?
- What kind of **CONVERSATIONS** are you having with non-believers?
- What good can we **DO** around here?
- How can we help you in **PRAYER**?

**Group Discussion**

**Standing Reports – Submitted in advance of CMC Meeting**

Treasurer's Report	Christina Knox
Elder's Report	John Downey
Children's Ministry Report	Gabby Perez
Youth Report	Sam Ewing
Music Ministry Report	Tom Hardt
Adult Education Report	Corey Smith
Outreach Ministry Report	Anita Thiede
Fellowship Committee Report	Dave Meeks
Servanthood	Adam Hengeveld
Early Childhood Ministry	Cheryl Faulkner
Facilities Report	Rick Pfeil
Senior Pastor Report	Pastor Rance Settle

**Discussion/Updates**

Senior Pastor Report	Pastor Rance
Financial Update/Budget Discussion	Christina Knox

**Action Items – Submitted in advance of meeting or discussed at previous CMC**

Accepting New Members	Doug Janeway
Approving Additional Item for June 28, 2020 Voter's Meeting Agenda	Doug Janeway
Extend Divine Call to Vicar Mark Payne as SMP Pastor effective upon completion of SMP Program	

**President's Report**

Doug Janeway

Closing Thoughts

Adjourn

*Closing – Lord's Prayer*

*All*

# Minutes of the Lamb of God Church Ministry Council Regular Meeting – May 18, 2020

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## Members Present:

Doug Janeway, President  
Mike Van Strien, Vice President  
Christina Knox, Treasurer  
Anita Thiede, Chairman of Outreach  
Tom Hardt, Chairman of Music Ministry  
Rick Pfeil, Chairman of Facilities  
Adam Hengeveld, Chairman of Servanthood  
Dave Meeks, Chairman of Fellowship  
Cheryl Faulkner, Chairman of ECM  
Gabby Perez, Chairman of Children's Ministry  
Corey Smith, Chairman of Adult Education  
Sam Ewing, Chairman of Youth Ministry  
Patti Hawkins, Secretary

## Staff Members Present:

Pastor Rance Settle  
Hannah Prindiville  
Darcie Boughton  
Dawn Wendorf  
Stephanie Poyner  
Jason Barnhart  
Brandy Simmons

The meeting was called to order by Doug Janeway, President, at 7:07 pm. The meeting was on a Webex hosted by Mike Van Strien.

**Opening Prayer/Devotion** – Pastor Rance opened the meeting with a devotion about Ephesians 4 and a prayer.

## **Review/Approve Previous Month's Minutes**

The minutes for the April CMC meeting were presented.

Motion to approve minutes: Rick Pfeil

Second: Adam Hengeveld

**THE MOTION CARRIED.**

## **TAKE TEN**

Take Ten was paused until we are able to meet together.

## **Ministry Reports**

All ministry leaders submit reports prior to the meeting.

Adam announced that he did not submit a written report but shared that he is visiting with the discipleship group about fall plans for stewardship. We are currently in a holding pattern as far as the ministry fair. Doug thanked Adam, Pastor and those who are involved in those plans.

Dave Meeks reported that we will be considering fall events soon and need to make decisions. Everyone should be thinking about it so that we can announce what our schedule will be and start making plans. Doug would like to wait until it is necessary to cancel anything, but we don't want to spend money for events that will not occur.

Sam announced that confirmation is scheduled for June 7, and they are also planning a parade for the seniors on June 5<sup>th</sup>. All are invited to participate. The parade will be driving by their houses. There are about 5 active seniors. The youth will be putting flamingos in the yards of the confirmands.

## **Discussion/Updates**

**Senior Pastor Report** – Pastor announced there has been good feedback on the online worship services, and plans are in the works to have ongoing online worship. We are currently borrowing camera equipment, so they are looking to buy our own. Working with CCA to pack backpacks and possibly provide meals for students. May 31 will be the first worship service back in the sanctuary. Some are excited to come to the church; others are wanting to stay home and watch. There will be some people in the sanctuary and some in the fellowship hall. The service will be live streamed into the fellowship hall. Pastor Waiser will distribute Communion in the fellowship hall, and Pastor Rance will be in the sanctuary. It is recommended that people over 65 go to the fellowship hall, but it is not mandatory. People are required to wear masks. After late service there will be drive-through communion for those who aren't comfortable coming inside. Still working to make connections with our community and our members. Sharing the Faith will be online. Pastor graduated with his doctorate this weekend. He is hopeful that his book will be available some time this summer. He has a minor surgery scheduled for this Thursday.

**Financial Update/Budget Discussion** – Christina presented the April financial report. Our contributions income exceeded the budget for the month of April. We are about \$105K short of our budgeted giving for the year. There was no ECM income; the income shown on the report was negative because of refunds that were given for parents who had paid for the full year. We also received \$159,800 for our PPP loan, which is reflected in income as well. 75% of the loan proceeds must be used for payroll, and we anticipate using 85% for payroll. The rest can be used for utilities or mortgage interest.

Next the budget was presented. It is very similar to what was presented last month. The budget is based on pre-covid giving levels. Currently we believe there will be preschool in the fall, but that isn't 100% certain, so there is uncertainty in the ECM section of the budget.

Regarding outreach, we are budgeting for 10% of the proposed budgeted contributions.

The creation center aquarium has been removed at this time.

Doug pointed out that we have looked at post-Covid giving, and we're anticipating a small drop. We are thinking expenses are about 3.2% over giving if giving remained flat.

He too pointed out that once we know numbers for ECM enrollment for the fall, we'll have to carefully manage expenses if the income will be significantly lower.

**COVID 19 Temporary Building Use Guidelines** – As we prepare to reopen the building, plans have been made for building use for this post-Covid time. Rick and Jason presented the guidelines. (See guidelines attached.) We have also designed a waiver form to protect the church from civil liability. The guidelines will be enforced at least through early summer and will be revisited periodically over the next several months. Due to the fact that the building will be opening soon, we are waiving the normal 2-meeting discussion requirement and will vote tonight. Doug suggested adding an expiration date in August, so that it is in effect until the August CMC meeting. Motion to approve the policy as presented with the addition of an August 31 termination date – Tom Hardt moved, Rick Pfeil seconded. There being no discussion, the vote was held. The motion carried.

## **Action Items**

Accepting New Members – no list was sent to Doug, so they will be approved at the June CMC meeting.

Approving Mission and Ministry Plan and Supporting Budget to be Considered for Adoption by the Congregation – Motion to approve the budget as presented: Christina. Second: Adam. There being no discussion, the vote was held. The motion carried.

Nomination for office of president for term beginning January 2021 – Doug announced that Mike Van Strien has agreed to be nominated. Motion to nominate Mike Van Strien to run as president: - Adam Hengeveld; second – Sam Ewing. The motion carried.

Setting June 28, 2020 Voters' Meeting Agenda –  
Election of President  
Adoption of Mission and Ministry Plan and Supporting Budget  
Approval of new members

Rick moved to approve agenda; second – Christina. The motion carried.

**President's Report** – Doug announced that Adam's wife did accept a call to Crown of Life, Colleyville as a teacher, so they will be transferring their membership. Doug expressed thanks to Adam for all the work that he has done through the capital campaign and on the CMC. He will be missed.

Doug also announced that Gabby Perez will be leaving for Idaho to attend school for a doctoral program in August, so she too will be leaving the CMC. Congrats to Gabby for being accepted into a program that is difficult to enter! She will be missed as well; we appreciate her work with the children.

**CLOSING THOUGHTS** - Thanks to the staff for all that they are doing in the difficult COVID-19 times. The video presentation of the service has been professional and much appreciated. It is a great opportunity to reach others, especially those who are unable to make it to church.

Motion to adjourn: Mike Van Strien  
Second: Rick Pfeil

THE MOTION CARRIED.

The meeting adjourned at 8:14 with a prayer.

Respectfully submitted,

*Patti Hawkins*, Secretary

**Lamb of God Lutheran Church**  
**Income and Expense Report FY2019-2020**  
 May 2020

	May 20	Budget	Jul '19 - May 20	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>4000 · CHURCH INCOME</b>					
<b>4010 · Contributions Income</b>					
4011 · Envelopes	94,953.17	100,000.00	1,035,108.02	1,140,000.00	1,237,913.00
4012 · Plate	5,448.59	6,200.00	65,726.80	69,000.00	75,000.00
4013 · Sunday School	0.00	291.67	166.90	3,208.33	3,500.00
<b>Total 4010 · Contributions Income</b>	<b>100,401.76</b>	<b>106,491.67</b>	<b>1,101,001.72</b>	<b>1,212,208.33</b>	<b>1,316,413.00</b>
<b>Total 4020 · Designated Expense Reduction</b>	<b>0.00</b>	<b>8,000.00</b>	<b>19,603.46</b>	<b>52,800.00</b>	<b>52,800.00</b>
<b>Total 4030 · Miscellaneous Income</b>	<b>0.00</b>	<b>16.67</b>	<b>162,481.86</b>	<b>183.33</b>	<b>200.00</b>
<b>4040 · Contingency Allocation</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>
<b>Total 4000 · CHURCH INCOME</b>	<b>100,401.76</b>	<b>114,508.34</b>	<b>1,283,087.04</b>	<b>1,265,191.66</b>	<b>1,409,413.00</b>
<b>4500 · ECM INCOME</b>					
4510 · Registration	0.00	0.00	28,045.00	35,000.00	35,000.00
4511 · Tuition	405.97	35,000.00	228,999.30	350,000.00	350,000.00
4516 · Enrichment	0.00	0.00	2,180.00	2,500.00	2,500.00
<b>Total 4500 · ECM INCOME</b>	<b>405.97</b>	<b>35,000.00</b>	<b>259,224.30</b>	<b>387,500.00</b>	<b>387,500.00</b>
<b>Total Income</b>	<b>100,807.73</b>	<b>149,508.34</b>	<b>1,542,311.34</b>	<b>1,652,691.66</b>	<b>1,796,913.00</b>
<b>Gross Profit</b>	<b>100,807.73</b>	<b>149,508.34</b>	<b>1,542,311.34</b>	<b>1,652,691.66</b>	<b>1,796,913.00</b>
<b>Expense</b>					
<b>5000 · CHURCH EXPENSES</b>					
<b>50 · SALARY/BENEFITS</b>					
<b>Total 50 · SALARY/BENEFITS</b>	<b>59,582.85</b>	<b>60,884.28</b>	<b>706,501.32</b>	<b>752,657.41</b>	<b>800,375.00</b>
<b>51 · BENEFITS/PAYROLL TAXES</b>					
<b>Total 510 · BENEFITS</b>	<b>14,458.58</b>	<b>19,604.17</b>	<b>159,616.88</b>	<b>215,645.83</b>	<b>235,250.00</b>
<b>Total 511 · PAYROLL TAXES</b>	<b>3,404.80</b>	<b>4,700.00</b>	<b>40,416.00</b>	<b>48,800.00</b>	<b>52,000.00</b>
<b>Total 51 · BENEFITS/PAYROLL TAXES</b>	<b>17,863.38</b>	<b>24,304.17</b>	<b>200,032.88</b>	<b>264,445.83</b>	<b>287,250.00</b>
<b>Total 52 · ALLOWANCES</b>	<b>0.00</b>	<b>341.67</b>	<b>1,199.62</b>	<b>3,758.33</b>	<b>4,100.00</b>
<b>Total 53 · CONFERENCES/CONT ED/INTERNSHI</b>	<b>0.00</b>	<b>41.67</b>	<b>6,038.28</b>	<b>7,958.33</b>	<b>8,000.00</b>
<b>Total 54 · CONTRACTORS</b>	<b>0.00</b>	<b>741.67</b>	<b>5,975.00</b>	<b>8,158.33</b>	<b>8,900.00</b>
<b>Total 55 · PASTORAL MINISTRY</b>	<b>1,133.39</b>	<b>358.33</b>	<b>4,002.25</b>	<b>5,441.67</b>	<b>5,800.00</b>
<b>Total 56 · MUSIC MINISTRY</b>	<b>663.48</b>	<b>8.34</b>	<b>6,324.98</b>	<b>6,091.66</b>	<b>6,100.00</b>
<b>Total 67 · MULTI-MEDIA MINISTRY</b>	<b>0.00</b>	<b>79.17</b>	<b>0.00</b>	<b>870.83</b>	<b>950.00</b>
<b>Total 57 · ELDER MINISTRY</b>	<b>229.49</b>	<b>2,000.00</b>	<b>702.41</b>	<b>2,200.00</b>	<b>2,200.00</b>
<b>Total 68 · CARE MINISTRY</b>	<b>0.00</b>	<b>0.00</b>	<b>91.30</b>	<b>700.00</b>	<b>700.00</b>
<b>58 · OUTREACH MINISTRY</b>					
<b>Total 580 · MISSIONS</b>	<b>12,203.67</b>	<b>12,631.50</b>	<b>133,384.70</b>	<b>138,946.50</b>	<b>151,578.00</b>
<b>Total 582 · Outreach &amp; Assimilation</b>	<b>100.00</b>	<b>179.16</b>	<b>981.82</b>	<b>2,120.84</b>	<b>2,450.00</b>
<b>Total 58 · OUTREACH MINISTRY</b>	<b>12,303.67</b>	<b>12,810.66</b>	<b>134,366.52</b>	<b>141,067.34</b>	<b>154,028.00</b>
<b>Total 59 · EDUCATION MINISTRY</b>	<b>0.00</b>		<b>194.87</b>		
<b>Total 60 · EARLY CHILDHOOD MINISTRY</b>	<b>601.30</b>	<b>21.67</b>	<b>11,064.58</b>	<b>10,378.33</b>	<b>10,400.00</b>
<b>Total 61 · CHILDREN'S MINISTRY</b>	<b>0.00</b>	<b>2,750.00</b>	<b>1,605.83</b>	<b>13,850.00</b>	<b>14,100.00</b>
<b>Total 62 · YOUTH MINISTRY</b>	<b>0.00</b>	<b>191.67</b>	<b>466.27</b>	<b>3,908.33</b>	<b>4,100.00</b>
<b>Total 63 · FELLOWSHIP MINISTRY</b>	<b>0.00</b>	<b>333.33</b>	<b>1,268.80</b>	<b>3,666.67</b>	<b>4,000.00</b>

**Lamb of God Lutheran Church**  
**Income and Expense Report FY2019-2020**  
 May 2020

	May 20	Budget	Jul '19 - May 20	YTD Budget	Annual Budget
<b>Total 64 · SERVANTHOOD MINISTRY</b>	0.00	137.49	581.43	1,512.51	1,650.00
<b>65 · FACILITIES/FINANCE MINISTRIES</b>					
<b>Total 650 · ADMINISTRATIVE</b>	1,343.49	2,466.66	22,994.38	27,133.34	29,600.00
<b>Total 651 · IT SUPPORT &amp; EQUIPMENT</b>	2,666.87	3,291.67	29,898.52	36,208.33	39,500.00
<b>Total 652 · INSURANCE &amp; MAINTENANCE</b>	4,105.52	3,416.66	38,431.57	77,583.34	81,000.00
<b>Total 653 · ANNUAL BUILDING EXPENSES</b>	0.00	166.67	7,477.72	10,933.33	11,100.00
<b>Total 654 · UTILITIES</b>	6,009.96	7,003.79	69,767.85	77,041.67	79,500.00
<b>Total 655 · MAJOR/MINOR EXPENDITURES</b>	2,788.93	416.67	2,788.93	4,583.33	5,000.00
<b>Total 656 · LOANS &amp; INTEREST</b>	6,836.15	19,780.00	131,554.16	217,580.00	237,360.00
<b>Total 65 · FACILITIES/FINANCE MINISTRIES</b>	23,750.92	36,542.12	302,913.13	451,063.34	483,060.00
<b>Total 66 · CMC MINISTRY</b>	0.00	100.00	815.50	1,100.00	1,200.00
<b>Total 5000 · CHURCH EXPENSES</b>	116,128.48	141,646.24	1,384,144.97	1,678,828.91	1,796,913.00
<b>Total Expense</b>	116,128.48	141,646.24	1,384,144.97	1,678,828.91	1,796,913.00
<b>Net Ordinary Income</b>	(15,320.75)	7,862.10	158,166.37	(26,137.25)	-
<b>Net Income</b>	<b>(15,320.75)</b>	<b>7,862.10</b>	<b>158,166.37</b>	<b>(26,137.25)</b>	<b>-</b>
<b>Net Income with out PPP Loan</b>	<b>(15,320.75)</b>	<b>7,862.10</b>	<b>(1,633.63)</b>	<b>(26,137.25)</b>	<b>-</b>

Elder's Report to CMC

June 13, 2020

Submitted by John Downey

The Elders discussed the following items during our monthly June 14, 2020 Elder Meeting

1. Elder meeting held via zoom due to Covid-19
2. All new members presented by Pastor Settle were voted and unanimously approved
3. Pastor Settle shared updates on LOG service and member care
4. Both Pastors and Elders discussed updates on service



## Children's Ministry Report – June 2020

- We are preparing take-home VBS packets for CCA to give to the children they serve with free lunches. These packets are also offered to LOG members in lieu of in-person VBS this summer.
- The Children's Board is planning to meet in June to discuss finding a new Children's Ministry Chairperson, as Gabby Perez is moving in August.
- We are continuing with Children's Messages online – available on the church website.

# YOUTH Ministry Update

June

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## Past Events

- Confirmation June 7<sup>th</sup>
- Flocked the yard of Confirmans

## Current Happenings

- In person Wednesday night socials by Garden of Eatn'
- Independent study for Sunday mornings
- VBS packages for CCA (packaging on June 22<sup>nd</sup>) Join if you are free  
<https://www.signupgenius.com/go/20f0a4daaa728a3fb6-vbspacking>

## Future Events

- Tentative plans for a untraditional summer gathering on July 31<sup>st</sup> – August 2<sup>nd</sup>
  - Focus on Fellowship with a favor of mission trip
- Tentative Kayaking event locally

Music Ministry Report  
June 2020

1. Due to singing being considered a “super spreading” activity even with a mask, there will be no congregational singing when we return to worship. Musical offerings will be made by soloists.
2. We are working on Plan A and Plan B for the 2020-2021 Music Ministry Season.

Stephanie Poyner  
Director of Parish Music

# Outreach Report

June 15, 2020

- Mission newsletters received and submitted to be posted on LOG website
- Committee did not meet in June
- Plans for September 2020 Volunteer Conference are on hold
- Live Nativity
  - Under Emily's leadership it has been decided that Live Nativity planning and plans will continue as in previous years with:
  - Garage sale in October
  - Parade(s) in early December
  - Live Nativity on December 12

The committee is also making contingency plans in the event the current COVID19 restraints continue or reemerge in the fall.

- Celebrate Recovery continues to meet virtually

# Early Childhood Ministry Report

June 2020

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## 2020-2021 Enrollment: 102

- All classes have made for next school year- 2020-2021
- Need to hire additional staff (5 or 6)
- TENTATIVE Plan for Contracts:
  - Letters of Intent: Wednesday, May 13- Have been distributed
  - Voter's Meeting: Sunday, June 28
  - Contracts Mailed: Monday, June 29
  - Signed Contracts Due: Wednesday, July 15
- Brandy Maternity Leave: June 10-August 9
- Please join us in praying for our school ministry, staff, students, and families.

## 2020 ECM Board Meeting Dates (*1<sup>st</sup> Wednesday of month @ 6pm*)

- July 15
- August 12
- September 9
- October 14
- November 11
- December 9

*Facilities Report to CMC*

June 15, 2020

1. Replacement of the Sanctuary pew cushion and fabric were completed before the May 31 services.
2. Room reservations and usage during reopening are going well, and slow. At this time, not many outside groups are here during the day and only one at a time during the evening. These users' guidelines are stricter than ours and some have offered sanitizing materials to help us keep things clean. We can continue with our current Guidelines and review them in August as the preschool reopens and other activities will probably increase.
3. ECM area maintenance projects will continue through the summer and complete before teachers return. Soliciting quotes for the window in Brandy's office to fill the hole vacated by the fish tank.
4. Meeting with the City sewer line contractor next week to review the irrigation water and make sure all is in working order.
5. This is all continues to possible due the hard work by Jason Barnhart.
6. Ordered 12 each 60" round tables with restricted funds, specifically donated by members.
7. Security Committee. No activity. Next meeting date/time is pending.